

57

**ANNUAL AUDIT REPORT  
OF  
NAGAR PALIKA PARISHAD, MAIHAR  
ZILA - SATNA (M.P.)**

\*\*\*\*\*

\*\*\*\*\*



**F.Y 2016 - 2017**

\*\*\*\*\*

AUDITED BY  
CA.RAGI RASHMI  
(Partner)  
ADITYA S. JAIN & COMPANY  
CHARTERED ACCOUNTANTS  
G 3 NIRMAL EMPIER SAMAN REWA 486001  
Cell No. 9424727373, 8989843225  
Email. [Caragi.rashmi@gmail.com](mailto:Caragi.rashmi@gmail.com)  
[Manish\\_ca@yahoo.com](mailto:Manish_ca@yahoo.com)

CA. Ragi Rashmi  
Partner

**AUDITOR'S REPORT**

To,  
The Upper Director and Financial Consultant  
Directorate, Urban Administration & Development  
(M.P.), Bhopal

Dear Sir,

We have audited the attached RECEIPT AND PAYMENT ACCOUNT of NAGAR PALIKA PARISHAD, MAIHAR, (M.P.) as on **31<sup>st</sup> March 2017**.

These financial statements are the responsibility of **CMO/ President**, Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examination, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

**We Further report that: -**

- 1) We have obtained all the information and explanations, except those reported hereunder, which to the best of our knowledge and belief, were necessary for the purpose of our audit:
- 2) The Receipt & Payment Account dealt with by this report are in agreement with the books of accounts;
- 3) In our opinion and to the best of our information and according to the explanation given to us, the aforesaid Receipt & Payment Account read together with the notes thereon, give a true and fair view:

i) In the case of Receipt & Payment, of the NAGAR PALIKA PARISHAD, MAIHAR, (M.P.) as on **31<sup>st</sup> March, 2017**.

Place: Rewa (M.P.)

For: Aditya S. Jain & Co.  
Chartered Accountants

CA  
मुख्य नगर पालिका अधिकारी  
President/Secretary/Au. Person/CMO  
NAGAR PALIKA PARISHAD, MAIHAR

Ragi Rashmi  
44502  
CA RAGI RASHMI  
PARTNER  
Date: 10/07/2017

Address: Office No. 3, Nirmal Empire, Phase-II, Saman, Rewa - 486001 (M.P.)  
Mobile.: 08989843225.9424727373 E-mail: [caragi.rashmi@gmail.com](mailto:caragi.rashmi@gmail.com)

तीन सति सत्य रासे  
26/7/17  
Raghu

## AUDITOR'S REPORT

(59)

### 1. Audit of Revenue:

. We observed during our audit that revenue recorded under various head. We found receipts are recorded on the same date on which it has received in most of the cases we selected for audit, in the cases it has not recorded in time satisfactory explanation given to us.

. Surcharge charged on delayed RECEIPTS and same is recorded on cash book.

. We found that interest on FDRs are not recorded in Cash Book. Interest on FDRs of Security Deposits is collected by the person who deposited the security and the same is correct practice as Nagar Palika Parishad has right for Principal amount only. FDRs of Reserve Fund directly reinvested to the bank at the rates prevailing time to time. We recommend and directed them to make interest entry on the basis of interest accrued time to time.

. No Monthly or Quarterly target made for recovery. We found that Bakaya Vasuli for Current Year is quite satisfactory but still not 100% done, in case Bakaya Vasuli for Previous Years is very poor, a summarized report enclosed.

. No cases found of lesser investment.

. We strongly recommend a computer based accounting system.

. Govt grant received but same have not utilized within the given time period due to delay in process of tender, not receiving proper proposal etc.

. During the audit of Security Deposited, we found that there are few unclaimed deposits due for refund but no one has claimed for refund. In our opinion all cases which are due for refund but still unclaimed on the last date of the relevant Financial Year should be transferred in a separate account "UNCLAIMED SECURITY DEPOSITS", this will be a Contingent Liability for the organization and other side FDRs may also create by these amounts which are unclaimed for more than 6 months.

. No material amount found in Advance.



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिषद, रीवा

**2. Audit of Expenditure:**

During the vouching on test basis we found that entries are recorded properly in cash book and sanctioned from appropriate officer except in few cases, we report as under:

1. Expenditure is not properly classified in Capital & Non Capital Expenditure.
2. We found during our audit that few capital expenditures have clubbed with non capital nature expenditure e.g. Electricity Bill clubbed with Electricity Fittings & Labour Charges.

We observed that under Transportation for Pay Jal huge expenses have been made as hire charges and Diesel Expenses. We have verified relevant record, Quotations were invited for this but according to previous year Prastav No 123/22.03.2016, Tractor Tanker with Driver, Diesel By office-900/ day for 12 hrs, Tractor with driver, Diesel by office 600/day for 12 hrs all payment made because rate decided by collector for the Financial Year 2016-17 was higher than the Financial Year 2015-16. Log Book have been submitted along with bill and found correct on sample basis audit.

3. It is advised to reduce this expenses where it can be.
4. A strong monitoring required over expenditure.
3. Utilization Certificate is enclosed with the report.

**4. Audit of Book Keeping:**

- i) We Strongly recommend a Computer based Accounting System.
- ii) Books of accounts are maintained manually therefore not maintained properly.
- iii) Stock Register not maintained properly.
- iv) Bank Reconciliation not prepared on monthly or yearly basis.
- v) No Separate Fixed Assets Register maintained by the Authority.
- vi) Cheque Register not maintained properly.
- vii) Following books of accounts are maintained:

. Income Register

.Expenditure Register

.C M O Cash Book



Handwritten signature and official stamp of the Municipal Council, Rewa.

- .Cashier Cash Book
- .Accounting Cash Book
- .Collection Register-Revenue
- .Advance Register
- . Collection Register- Jal kar
- .Cheque Register
- .Collection Register- Khaddya
- .Transfer Register
- . Vikas shulk Register
- . Stock Register.

**5. Audit of FDRs:**

No FDRs were made available to us for our verification. Please refer point no 1 Audit of Revenue for detail.

**6. Audit of Tenders/ Bids:**

In most of the cases e-tendering process has been followed as explained to us but during our audit , we report as under:

We have read Circular of M.P. GOVT , LOK NIRMAN VIBHAG, BHOPLA ,Pg No. F-53-1-2010-19-Yaan, 180003, dated 01/02/2013 for handling the cases were only one Proposal received against any tender, satisfactory explanation given to us.

**7. Audits of Grants & Loan:**

. During our audit we found that Govt grants were not utilized within the instructed time period.

. Not utilization within time period ,diluted Govt motives of giving grants, in our opinion Grant section should be separate and authority should assign responsibility for its proper utilization and make them accountable. Also refer grant utilization certificate enclosed with the report.

. Grant should be utilized timely.



Handwritten signature and stamp of the Municipal Corporation, Rewa, with text: मुख्यालय नगर पालिका अधिकारी, नगर पालिका कार्यालय, रीवा


**Over all Audit Observation, Opinion and Recommendations:**

1. We found that Service Tax not charged as per rate applicable time to time and also not deposited within set time period. For taxation proper training should be given to the staff i.e TDS, Service Tax etc for timely and accurate compliance.
2. We observed lacking of accountability, no proper assignment of responsibility among staff.
3. Single person handling public issues, receiving revenue, giving them receipts and recording entries in cash book. That should not happen, this act put more burden on that employee and increase chances of fraud, irregular accounting system, non -compliance and delay reporting.
4. We strongly recommend again and again a computer based accounting system. A suitable accounting system should be design to fulfill accounting need, it will make a better, transparent, easier and more useful accounting system.  
Authority may make policy to outsource accounting system to the experts in the concerned field or organize a training program to educate its employees about accounting policies and system.

5. We further recommend a segment based audit scheme to be more specific reporting on various things i.e. Govt Grants, Revenue, Tenders, Expenditure.
6. We recommend a frequent and routine audit scheme like concurrent audit, it enable us to caught fraud or irregularities on regular basis without accumulation of it and make employees more responsible.
7. Objections raised in report of Local Fund Audit and AGMP are resolving as explained to us.

Date/10/07/2017  
Place: Rewa (M.P.)

**For: Aditya S. Jain & Co.  
Chartered Accountants**

*Ragini Rashmi*  
  
**CA Ragi Rashmi  
MRN 414502**

**For: Authorized Person**

*an*  
 मुख्यालय नगर पालिका अधिकारी  
 बगर (Partner) बिहार  
**NAGAR PALIKA PARISHAD , MAIHAR**

63

**REVISED ABSTRACT SHEET FOR REPORTING ON AUDIT PARAS FOR FINANCIAL YEAR 2016-17**

Name of ULB- Nagar Palika Parishad , Maihar, Satna (M.P.)  
Name of Auditor-CA Ragi Rashmi

Sr.No.	Parameters	Description				Observation In Brief	Suggestions
		Receipts in Rs.		Growth	% of Growth		
1 Audit of Revenue		Year 2015-16	Year 2016-17				
(i)	Sampati Kar	1641502.00	3046510.00	185.592829	85.59	Over all Good	Balance Recovery should monitor regularly.
(ii)	Samaykit Kar	534754.00	1089025.00	203.6497156	103.65	Over all Good	
(iii)	Nagariye Bikash Upkar	497226.00	995078.00	200.1258985	100.1259	Over all Good	
(iv)	Shiksha Upkar	294314.00	530555.00	180.2683528	80.268	Over all Good	
	<b>Kul Yog</b>	<b>2,967,796.00</b>	<b>5,661,168.00</b>	<b>190.7532728</b>	<b>90.75</b>	<b>Over all Good</b>	
	<b>Gair Rajaswa Wasoli</b>						
(i)	Bhavan Bhumi Khiraya	3120134	6,747,211.00	216.2474753	116.24	Over all Good	
(ii)	Jal Upbhogta prabhar	1620436	1954506.00	120.6160564	20.61	Over all Good	
(iii)	Thos upshist prabhandan upbhogta prabhar		0				Should be monitored regularly in diiferent heads of income.
(iv)	Anya Kar / Shulk	13585881	12,729,942.00	93.69979025	-6.301	No Growth	
		18,326,451.00	21,431,659.00	116.9438589	16.94	Over all Good	
	<b>Kul Yog</b>	<b>21,294,247.00</b>	<b>27,092,827.00</b>	<b>127.2307351</b>	<b>27.23</b>	<b>Over all Good</b>	
	<b>Maha Yog</b>						

Note: Please refer our detailed report attached with this report.



रुद्रेश्वर नगर पालिका अधिकाारी  
कार्यालय रुद्रेश्वर नगर, सतना

REVISED ABSTRACT SHEET FOR REPORTING ON AUDIT PARAS FOR FINANCIAL YEAR 2016-17

Name of ULE- Nagar Palika Parishad , Maihar  
 Name of Auditor- CA. Ragi Rashmi

Sr.No.	Parameters	Description	Observation In Brief	Suggestions
2	Audit of Expenditure	Revenue Expenditure is quite high as compare to income.	All expenses were made after proper sanction. Some name of Expenditure doesn't indicate nature of expenses.	Expenses head should clearly indicate nature of Exp.it should be properly classified in Capital & Revenue Exp.
3	Audit of Book keeping	Books are kept in manual format	We observed that Bank were not reconciled monthly, Utilization Report has not prepared on scheme completion basis or periodically.	Computer based double entry strongly recommended.
4	Audit of FDR	FDRs kept as Amanat-Interest credited in concern party's account. FDRs kept as Investment-Interest credited in linked bank account by bank, only principal amount re-invested ,as we found.	Interest Entry made according to Bank details.	Interest income should be booked on earned basis.
5	Audit of Tenders/ Bids	All tenders made as per govt circular issued time to time.		
6	Audit of Grants & Loans	We found proper utilization of Grant as per grant register and other records produced before us.	No Utilization Report Prepare on regular basis.	Utilization Report should be prepared on monthly basis, sufficient monitoring required and proper utilization should be ensured



कुछ नगरपालिका अधिकारी  
 पालिका परिषद, मीरठ

65

Incidences relating to Division of funds from Capital/ Receipts/ Grants/ Loans to Revenue Nature Expenditure and from one scheme / project to another	NO SUCH CASE FOUND	No Utilization Report Prepare on regular basis.	Utilization Report should be prepared on monthly basis, sufficient monitoring required and proper utilization should be ensured
8 Any Other  a) Percentage of Revenue Expenditure (Establishment, Salary, Operation & Maintenance) with respect to Revenue Receipt (Tax and non Tax) excluding Octroi, Entry Tax, Stamp Duty and other grants etc.	Total Revenue Expenditure is Rs. 8,14,59,788.09, Total Revenue Receipts ( Other Income and Rent & Rates -See Annexures for details.) Rs.1,77,19,453.00, <b>Revenue Income is only 21.75% of Revenue Expenditure.</b>	Revenue Recovery specially Bakaya Vasuli should be more than current position.	Proper Recovery policy should be made and implemented.
b) Percentage of Capital Expenditure with respect to Total Expenditure	Total Capital Expenditure is Rs.86792426.00 and Revenue Expenditure is Rs.81459788.09, <b>Capital Expenditure is 106.546% of Revenue Expenditure</b>	Read Our Detailed Report.	Project Completion Report should be prepared on percentage of completion basis.

Note: Please refer our detailed report attached with this report.

Seal & Signature of Auditor

Aditya S. Jain & Co. CHARTERED ACCOUNTANTS  
 Chartered Accountants  
 RAJASTHAN  
 Partner:  
**CA RAGI RASHMI**  
 MRN 414502

*(Signature)*  
 कुरुक्षेत्र नगर पालिका अधिकारी  
 कुरुक्षेत्र पालिका, पठिया, हरियाणा

# Receipts & Payments Account

Period: 01/04/2016 31/03/2017

Nagar Palika Parishad, Maihar.

Particulars	Reference	Amount	Particulars	Reference	Amount
Opening Balance		72,235,716.00	Salary-All	Annexure-1	47995494.00
Local Taxes	Annexure-1	7,615,674.00	Travelling & Transportation Exp.	Annexure-2-Operation	4214451.00
Rent & Rates	Annexure-2	16,858,189.00	Capital Expenditure-All	Annexure-3	86792426.00
Deposits	Annexure-3	14,779,950.00	Electricity, Telephone & Broad Band Exp.	Annexure-4-Operation	14196828.00
Misc Capital Receipts	Annexure-4	24,690,036.00	Repairs & Maintenance	Annexure-5-Operation	9925573.00
Anudan	Annexure-5	136,788,642.00	Amanat, Deposit Refund & Transfer	Annexure-6	23108331.00
Other Income	Annexure-6	861,264.00	Advertisement Expenses	Annexure-7-Operation	570292.00
			Election Expenses	Annexure-8	868478.00
			GPF/Bhavishya Nidhi	Annexure-9	4947039.00
			Miscellaneous Expenses	Annexure-10	4238462.09
			Taxes	Annexure-11	501585.00
			Miscellaneous Sahayata	Annexure-12	2604793.00
			Mela Etc.	Annexure-13	318688.00
			Closing Balance		73547030.91
Grand Total		273,829,471.00	Grand Total		273,829,471.00

**AUDITOR'S REPORT**  
**AS PER OUR SEPARATE REPORT ON EVEN DATE ATTACHED**

For: Aditya S. Jain & Co.

Chartered Accountants



CA Ragi Rashmi

Partner

MRN 414502

Rewa/10/07/2017

CMO-Maihar, Satna (M.P.)

## ANNEXURES-INCOME

(67)

## Annexure-1

## Local Taxes

Rs.

1 Sampatti Kar	3,046,510.00
2 Samekit Kar	1,089,025.00
3 Shiksha Upkar	530,555.00
4 Nagriy Vikas Upkar	620,060.00
5 Adhibhar	375,018.00
6 Jal kar	1,954,506.00
<b>Total</b>	<b>7,615,674.00</b>

7,615,674.00

## Annexure-2

## Rent &amp; Rates

1 Shop Rent	1,490,554.00
2 Sabzi Mandi Plot Rent	726,151.00
3 License Shulk	16,020.00
4 Application Fees	18,880.00
5 Misc Fees	108,196.00
6 Ration Card Fees	1,095.00
7 Nagar Pailika Vikas Shulk	2,101,720.00
8 Stamp Duty	6,206,107.00
9 Pradarshan Kar	45,000.00
10 Transfer Shulk	54,800.00
11 Late Fees	16,900.00
12 Pani Tanker Shulk	39,450.00
13 Bhawan Anugya Shulk	248,130.00
14 Khadya Anugya Shulk	9,105.00
15 Samudayik Bhawan Kiraya	210,925.00
16 Deegar Baithki	434,945.00
17 Tower Shulk	7,000.00
18 Bus Stand Shulk	539,699.00
19 Maila Tanker	8,500.00
20 Payjal Pariwahan	1,531,800.00
21 Nazool Lagan	206,632.00
22 Jhuggi Jhopdi	85.00
23 Karmkar Kalyan	1,110.00
24 Shauchalay Shulk	424,320.00
25 Matdata Soochi Sales	48,987.00
26 Bazar Baithki	76,150.00
27 Vivah Panjiyan Shulk	1,560.00
28 Rain Water Harvesting Shulk	107,200.00
29 Tender Form Fees	951,500.00
30 Galla Mandi Plot Rent	37,072.00
31 Nakal Shulk	300.00
32 Samachar Patra Bikri	500.00
33 Bhawan Nirman Shulk	22,670.00
34 NOC	1,940.00
35 Sewa Kar	253,340.00
36 Sewa Kar Adhibhar	101,069.00
37 Dukan Nam Parivartan	1,572.00
38 Jan Bhagi Dari Shulk	5,000.00
39 Vigyapan Shulk	7,500.00
40 Tent Samagri Kiraya	90,000.00
41 Prati Lipi Shulk	8,830.00
42 Chhatra Vritti Rashi	500.00



मुख्य नगर पालिका अधिकारी  
नगर पालिका कार्यालय, गीत

43 Samayojan Voucher	10,000.00
44 Deegar Vasuli Contract	182,750.00
45 Bus Stand Contract	502,625.00

**Total** 16,858,189.00

16,858,189.00

(68)

**Annexure-3**

**Deposits**

1 Amanat Rashi	1,549,370.00
2 Suraksha Nidhi	24,000.00
3 Audit Apatti Wapsi	1,430.00
4 Ward Member Election Deposits	586,500.00
5 FDR Sanchit Nidhi Rashi	1,900,000.00
6 FDR	10,000,000.00
7 Shop Premium	718,650.00

**Total** 14,779,950.00

14,779,950.00

**Annexure-4**

**Capital Receipts for Various Scheme**

1 Nal Sanyojan	25,770.00
2 Nal Vichchedan	1,490.00
3 Pipe Line Shifting	1,688,200.00
4 Electricity Material Sales	35,000.00
5 Ferul Charge	1,520.00
6 Road Cutting Shulk	5,720.00
7 Vidhayak Nidhi	350,000.00
8 Shauchalay Nirman Wapsi	6,000.00
9 Cash & Cheque Returns	1,138,644.00
10 Vishesh Nidhi	11,780,000.00
11 Transfer	9,457,692.00
12 Shramik Shed Nirman	200,000.00

**Total** 24,690,036.00

24,690,036.00

**Annexure-5**

**Anudan**

1 Sadak Marammat	4,435,000.00
2 Anudan	13,770,000.00
3 Chungi Kshati poorti	42,889,284.00
4 Atirikt Chungi Kshatipoorti	12,833,624.00
5 Yatri Kar Kshatipoorti	1,504,000.00
6 14th Vitt	20,158,000.00
7 Moolbhoot	21,533,000.00
8 Rajya Vitt	8,542,000.00
9 Anya Anudan	105,000.00
10 Swachch Bharat Abhiyan	1,717,000.00
11 Payjal Kshati poorti	529,437.00
12 CM Adho Sanrachna Loan Anudan	6,000,000.00
13 Shauchalay Nirman	2,772,297.00

**Total** 136,788,642.00

136,788,642.00

**Annexure-6**

**Other Income**

1 Interest Received	861,264.00
<b>Total</b>	<b>861,264.00</b>
<b>Grand Total</b>	

861,264.00

201,593,755.00



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिसर, कैहर

**ANNEXURES-EXPENSES**

(64)

**Annexure-1**

**Salary- Sthayi, Asthayi , Pension**

1 Samanya Prashasan Sthapana-Sthayi	3953532	
2 Samanya Prashasan Sthapana-Asthayi	822047	
3 Akasmikta	1110456	
4 Rajasva-Sthayai	3534899	
5 Rajasva-ASThayai	195626	
6 Rajasva-Akasmikta	12254	
7 Jal Praday-Sthayi	2891653	
8 Jal Praday-ASThayi	2334192	
9 Jal Praday-Akasmik	4550	
10 Lok Nirman-Sthayi	2445558	
11 Lok Nirman-ASThayi	197605	
12 Lok Nirman-Akasmik	375858	
13 Lok Swasthya-Sthayi	9591813	
14 Lok Swasthya-ASThayi	13240439	
15 Lok Swasthya-Akasmik	700	
16 Parshad Mandey	370448	
17 Kanji House-Sthayi	262061	
18 Kanji House-ASThayi	57456	
19 Kanji House -Akasmik	53928	
20 Vidyut Sthapna-Sthayi	329236	
21 Vidyut Sthapna-ASThayi	621532	
22 Bal Udyan-Sthayi	791999	
23 Bal Udyan-ASThayi	346084	
24 Bal Udyan-Akasmik	1254997	
25 Sannirman Hitgrahi Pension	345000	
26 Fire Brigade-Asthayi	386138	
27 JCB -Asthayi	244492	
28 Vidhik Vetan	429988	
29 Arrears Payment	624669	
30 Paribhashit Pension	881994	
31 Mandey Bhatta-Nirwachan	100500	
32 Leave Encashment	183790	
<b>Total</b>	<b>47995494</b>	<b>47995494</b>

**Annexure-2-Operation**

**Travelling & Transportation Expenses**

1 Taxi Fare	262191	
2 TA -Samanya Prashasan	6285	
3 TA-Rajasva	26362	
4 Tractor & Tanker Fare	3919613	
	<b>4214451</b>	<b>4214451</b>

**Annexure-3**

**Capital Expenditure**

1 Computer Repair & Purchase	21822
2 Indoor Stadium Electricity Fittings	30660
3 DPR Lok Nirman	142975
4 Electricity Fittings & Major Repairing	5287866



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिसर, गैहर

70

5 Pipeline Evam Jal Praday	2286682
6 Handpump Samagri	1737252
7 Shed Construction	1137196
8 Bus Stand Nirman Karya	2362995
9 Roller Rikshaw Evam Parts	4147408
10 Cutting & Bio Granting	14210
11 Tractor Trolley Purchase	20960
12 Hath Thela Purchase	474347
13 Shop Construction	828516
14 Handpump Khanan	865693
15 Talab Nirman Evam Khanan	5120736
16 Jal Praday Samagri	452836
17 Motor Pump Capital Nature Repairing	1105467
18 Nirman Samagri	422594
19 Toilet Construction	4238141
20 Mobile Toilet	908694
21 Shila Nyas Stones	6868
22 Puliya Nirman	624487
23 Road Construction	16569339
24 Nala Evam Nali Nirman	12437127
25 Own Building & Chamber Construction	357689
26 Boundry Wall Nirman	1133250
27 Chabutra Evam Misc Nirman	172243
28 CM Adho Sanrachna	13257131
29 Misc Diff.in Expenditure	-31900.00
30 Lok Nirman Lokarpan	113913
31 Swasthya Vahan Kray	4251214
32 Filter Plant Vidyut Line	101703
33 Shramik Shed Nirman Karya	198513
34 PM Aawas Yojna	100000
35 Pipe Line Vistar	271904
36 Jal Praday Technical Test	21930
37 Vidyut Super vision Charge	83229
38 Vidyut Pol Vistar	1721386
39 Parivahan Vyay-JCB Fare	2203636
40 Vidyut Samagri Evam Labour -Jal Praday	1638228
41 Vidyut Super vision Charge Cancelled	-46514
<b>Total</b>	<b>86792426</b>

86792426

**Annexure-4-Operation**

**Electricity , Telephone & Broad Band Exp.**

1 Airtel Bill	21791
2 Street Light Bill	5245702
3 Vidyut Bill-Jal Praday-Motor	1383354
4 Vidyut Bill-Jal Praday	7545981
<b>Total</b>	<b>14196828</b>

14196828

**Annexure-5-Operation  
Repairs & Maintenance**



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिसर, रीवा

(71)

1 Street Light Repairing	15655
2 Diesel & Maintenance	3426316
3 Stop Dam, Well Safai Exp.	1477448
4 Tractor, Tanker, Trolley Repairs	1111969
5 JCB Repairs	275302
6 Fire Vahan Repairing	267773
7 Maila Tanker Repairs	764750
8 Borewell Fare	71988
9 Road Repairing	1456270
10 Nali Repairing	88888
11 Building Repairing	498230
12 Samudayik Bhawan & Other Misc. White Wash	435830
13 Viduyt Sajja Karykram	39654
14 Tractor Trolley Repairs-Return due to defect in C	-4500
<b>Total</b>	<b>9925573</b>

9925573

**Annexure-6**

**Amanat & Deposit Refund/ Transfer**

1 Parshad & Adhyaksha Nixep Wapsi	264000
2 Barat Ghar Evam Rajasv Amanat Wapsi	1510700
3 Jal Praday Amanat Wapsi	130390
4 Nirman Amanat Wapsi	386700
5 Advance	40000
6 Transfer	7574668
7 Agrim Samayojan	10000
8 Hudko Loan Repayment	1291873
9 FDR	10000000
10 Sanchit Nidhi Khata	1900000
<b>Total</b>	<b>23108331</b>

23108331

**Annexure-7-Operation**

**Advertisement**

1 Advertisement Publish	418092
2 Prachar Prasar Vyay	120700
3 Shubh Kamna Prakashan	48000
4 Cheque Time Barred and Returned	-16500
<b>Total</b>	<b>570292</b>

570292

**Annexure-8**

1 Nirwahan Vyay	850099
2 Chunao Akasmikta	18379
<b>Total</b>	<b>868478</b>

868478

**Annexure-9**

**GPF , Professional Tax,ESI**

1 Bhavishava Nidhi	2461150
2 EPF	2485889
<b>Total</b>	<b>4947039</b>

4947039

**Annexure-10**



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिसर, सिवा

72

**Misc Expenditure**

1 Swagat Vyay	64279	
2 Postage Exp.	7500	
3 Telephone Exp.	103756	
4 Flex & Banner	90626	
5 Tender Expenses	299242	
6 Printing & Stationery	264661	
7 Vividh Vyav	1754268	
8 Vividh Vyav	169672	
9 ITR Filing Fees	8688	
10 Allav Vyay	321202	
11 Jan Bhagi Dari	68007	
12 Pyau Vyay	418317	
13 Appeal Prakashan	146000	
14 Swachch Bharat Mission	69670	
15 Swachchta Karykram	103592	
16 Audit Fees	49600	
17 Ganvesh Exp	42000	
18 Bank Charges	7012.09	
19 Vehicle Insurance	250370	
<b>Total</b>	<b>4238462.09</b>	4238462.09

**Annexure-11**

**Taxes**

1 Professional Tax	172023	
2 IT	21000	
3 Service Tax	308562	
<b>Total</b>	<b>501585</b>	501585

**Annexure-12**

**Vividh Sahayta**

1 Vivah Sahayta	1300508	
2 Pariwar Sahayta	50000	
3 Prasooti Sahayta	5000	
4 Anteshti Sahayta	425000	
5 Shiksha Protsahan Rashi	683500	
6 Mrityu Anudan	50000	
7 Flood Relief Expenses	90785	
<b>Total</b>	<b>2604793</b>	2604793

**Annexure-13**

**Mela Etc.**

1 Sadhikar Antyoday Mela	314780	
2 Asthayi Vidyut Connection	3908	
<b>Total</b>	<b>318688</b>	318688
<b>Grand Total</b>		<b>200282440.1</b>
As per Cash Book		200381854.1
		99414



*Handwritten signature*  
 मुखिय नगर पालिका अधिकारी  
 नगर पालिका, रीवा



कार्यालय नगरपालिका परिषद मैहर, जिला-सतना (म.प्र.)

कि.प्र.नं. 01/01/422/2016/1 अं. 07/01/422/2016/1 मु.प्र.सं. उचरी/सतना/सतना

अन्य योजना के आय एवं व्यय पंजी वर्ष 2016-17 माह - अप्रैल 2016 से मार्च 2017 तक

दिनांक	प्रारम्भिक सिलक राशि	आय पक्ष		आय टोटल	व्यय पक्ष			व्यय टोटल	अंतिम सिलक राशि
		शासन से प्राप्त राशि	प्राप्त व्याज		प्रिंटिंग कार्य का मुगतान	भारत उद्यम अभियान वृद्धा दिवस कार्यक्रम	बैंक चार्ज		
01-04-2016 To 31-03-2017	669,694.00	25,000.00	37,822.00	732,516.00	13,210.00	22,150.00	49,747.00	682,769.00	

स्वच्छ भारत मिशन योजना के आय एवं व्यय पंजी वर्ष 2016-17 माह - अप्रैल 2016 से मार्च 2017 तक

दिनांक	प्रारम्भिक सिलक राशि	आय पक्ष			आय टोटल	व्यय पक्ष			व्यय टोटल	अंतिम सिलक राशि
		स्वच्छ भारत मिशन	एफडीआर आईसीआईसीआई	टीडीएस रिटर्न बैंक द्वारा		व्यक्तिगत शौचालय का निर्माण	शौचालय निर्माण आरटीपीएस से मुगतान	ट्रांसफर		
01-04-2016 To 31-03-2017	6,760,392.00	17,978,000.00	40,132,923.00	9,748.00	64,893,765.00	13,215,810.00	5,010,000.00	10,000,000.00	58,225,810.00	6,667,955.00

प्रधानमंत्री आवास योजना के आय एवं व्यय पंजी वर्ष 2016-17 माह - अप्रैल 2016 से मार्च 2017 तक

दिनांक	प्रारम्भिक सिलक राशि	आय पक्ष			आय टोटल	व्यय पक्ष			व्यय टोटल	अंतिम सिलक राशि
		प्राप्त व्याज राशि	प्रधानमंत्री आवास योजना मद राशि	एफडीआर...		पी.ए.ए.वाय. का मुगतान	एफडी.आर...	बैंक चार्ज		
01-04-2016 To 31-03-2017	526,496.00	16,027.00	135,400,000.00	30,000,000.00	166,689,342.00	100,000.00	30,000,000.00	102.00	30,100,102.00	136,589,240.00

प्रति आदित्य एस. जैन एंड कंपनी

चार्टर्ड एकाउन्टेन्ट्स



सी.ए. रागी रश्मि (पार्टनर)

मे. नं. 414502

मुख्य नगरपालिका अधिकारी  
नगरपालिका परिषद मैहर  
जिला सतना (म.प्र.)

54

(79)

कार्यालय नगर पालिका परिषद मैहर, जिला-सतना (म.प्र.)  
 विन्तीय वर्ष 2016-17

करों को वसूली का मासिक प्रपत्र "ए"

निकाय का नाम - नगरपालिका परिषद मैहर, जिला-सतना (म.प्र.)

मुख्य नगरपालिका अधिकारी का नाम एवं कालावधि - श्री लितेन्द्र सिंह परिहार (04.04.2016 से आज पर्यन्त)

राजस्व अधिकारी का नाम एवं कालावधि - श्री हरिमित्र श्रीवास्तव (01.10.2015 से आज पर्यन्त)

राजस्व उप निरीक्षक/सम्पत्तिकर अधिकारी का नाम - श्री प्रभुशकर खरे (12.01.2016 से आज पर्यन्त)

माह - मार्च 2017

क्र.	करों का मद	चावू मांग						वकाया मांग					
		चावू मांग	गत माह तक की वसूली	चावू माह की वसूली	कुल वसूली	प्रतिशत	वकाया मांग	गत माह तक की वसूली	चावू माह की वसूली	कुल वसूली	प्रतिशत		
1	2	3	4	5	6	7	8	9	10	11	12		
1	सम्पत्ति कर	2,145,000.00	1,814,615.00	323,696.00	2,138,311.00	99.69%	530,774.00	513,721.00	15,992.00	529,713.00	99.80%		
2	समेकित कर	946,000.00	486,275.00	294,993.00	781,268.00	82.59%	505,689.00	427,094.00	60,952.00	488,046.00	96.51%		
3	शिक्षा उपकर	226,600.00	225,770.00	359.00	226,129.00	99.79%	40,358.00	39,573.00	520.00	40,093.00	99.34%		
4	विकास उपकर	244,200.00	241,529.00	435.00	241,964.00	99.08%	34,908.00	34,841.00	142.00	34,983.00	100.21%		
5	भवन/भूमि किराया (दुकान)	2,105,950.00	1,392,913.00	35,311.00	1,428,224.00	67.82%	553,001.00	535,314.00	16,164.00	551,478.00	99.72%		
6	जलकर	2,384,800.00	1,017,531.00	80,532.00	1,098,063.00	46.04%	949,350.00	459,782.00	10,905.00	470,688.00	49.58%		
	अन्य कर												
1	बस स्टैण्ड शुल्क	1,805,000.00	1,020,808.00	36,060.00	1,056,868.00	58.55%	-	-	-	-	-		
2	दीगर बैठकी वसूली	510,000.00	510,020.00	0.00	510,020.00	100.00%	-	-	-	-	-		
3	सबजी गण्डी प्लाट वसूली	-	618,874.00	26,340.00	645,214.00	-	-	-	-	-	-		
4	प्रदर्शन कर	-	22,000.00	0.00	22,000.00	-	-	-	-	-	-		
5	तालाब से प्राप्ता आय	-	0.00	0.00	0.00	-	-	-	-	-	-		
6	खाद्य पदार्थ अनु.	-	14,405.00	0.00	14,405.00	-	-	-	-	-	-		
7	पान-बीडा अनु.	-	0.00	0.00	0.00	-	-	-	-	-	-		
8	नामान्तरण	-	10,500.00	0.00	10,500.00	-	-	-	-	-	-		
9	भवन अनुज्ञा	-	144,290.00	4,250.00	148,540.00	-	-	-	-	-	-		
10	विज्ञापन	-	3,400.00	0.00	3,400.00	-	-	-	-	-	-		
11	विकास शुल्क	-	1,974,325.00	114,600.00	2,088,925.00	-	-	-	-	-	-		
12	टैकर शुल्क	-	30,300.00	1,400.00	31,700.00	-	-	-	-	-	-		
13	जे.सी.डी. शुल्क	-	0.00	0.00	0.00	-	-	-	-	-	-		
14	मैला टैकर शुल्क	-	12,850.00	0.00	12,850.00	-	-	-	-	-	-		

मुख्य नगरपालिका अधिकारी

नगरपालिका परिषद मैहर  
 जिला-सतना (म.प्र.)



मुख्य नगरपालिका अधिकारी  
 नगरपालिका परिषद मैहर

# कार्यालय नगरपालिका परिषद मैहर, जिला सतना (म.प्र.)

Phone- (07674) 232054, Fax- (07674) 234288, E-mail- mcmaihaar@gmail.com

36

## वर्ष 2016-17 अनुदान राशि की जानकारी

क्र.	मद का नाम	प्राप्त अनुदान राशि	व्यय विवरण	व्यय राशि	शेष राशि
1	2	3	4	5	6
1	विशेष निधि	617,980.00	विद्युत सामग्री पोल विस्तार एवं निर्माण कार्य आदि पर व्यय	0.00	617,980.00
2	विशेष निधि	2,500,000.00	विद्युत पोल विस्तार पर व्यय का भुगतान	2,500,000.00	0.00
3	विशेष निधि (क्र. 1 से 4 तक के कार्य हेतु)	11,780,000.00	-	0.00	11,780,000.00
4	मूलभूत सुविधा मद	22,105,609.00	जल प्रदाय, विद्युत सफाई एवं निर्माण कार्यो पर व्यय	18,782,647.00	3,322,962.00
5	राज्यवित्त आयोग	8,618,383.00	स्वास्थ्य परिवहन ईंधन, विद्युत शाखा, एवं निर्माण कार्यो का भुगतान	8,101,840.00	516,543.00
6	सड़क मरम्मत अनुदान	4,435,000.00	रोड मरम्मत आदि निर्माण कार्यो का भुगतान	3,672,763.00	762,237.00
7	चुंगी क्षतिपूति अनुदान	42,889,284.00	वेतन, भत्ता आदि पर व्यय	42,889,284.00	0.00
8	चुंगी क्षतिपूति विमुक्ति राशि	18,509,827.00	जल प्रदाय, स्वास्थ्य, विद्युत एवं निर्माण आदि कार्यो पर व्यय	13,136,259.00	5,373,568.00
9	13वां वित्त आयोग	0.00	स्वास्थ्य सेवाये, पेयजल से संबंधित कार्य एवं आदि निर्माण कार्यो पर व्यय	0.00	0.00
10	14वां वित्त आयोग	25,738,295.00	जलप्रदाय पेयजल, स्वास्थ्य संबंधी कार्य एवं निर्माण कार्य, रोड, नाली कार्यो पर व्यय	18,297,990.00	7,440,305.00
11	फायर वाहन अनुदान	73,408.00	फायर वाहन पर व्यय	73,408.00	0.00
12	मुद्रांक शुल्क	6,206,107.00	निर्माण, विद्युत, जलप्रदाय आदि पर व्यय, कार्यालयीन कार्य आदि पर व्यय	6,178,313.00	27,794.00
13	मुख्यमंत्री अद्योसंरचना विकास कार्य अनुदान	4,000,000.00	मुख्यमंत्री अद्योसंरचना अंतर्गत रोड निर्माण कार्य का भुगतान	4,000,000.00	0.00
14	मुख्यमंत्री अद्योसंरचना विकास हुडको ऋण अनुदान	16,103,000.00	मुख्यमंत्री अद्योसंरचना अंतर्गत रोड निर्माण कार्य का भुगतान	10,103,000.00	6,000,000.00
15	(1) भवन एवं संनिर्माण	2,077,985.00	विवाह सहायता, अन्तेष्टि सहायता एवं राष्ट्रीय परिवार सहायता पर व्यय	2,077,985.00	0.00
16	(2) प्रशासनीक मद	4,985.00	-	0.00	4,985.00
17	स्वच्छ भारत मिशन शौचालय	28,189,730.00	व्यक्तिगत शौचालय निर्माण कार्यो पर व्यय	21,521,775.00	6,667,955.00
18	झीलों तालाबों का संरक्षण	5,000,000.00	तालाब गहरीकरण के कार्यो में व्यय	4,959,956.00	40,044.00
19	विक्रेन्द्रीकरण योजना	3,000.00	-	0.00	3,000.00
20	टोस अपशिष्ट प्रबंधन	2,601,240.00	वाहनो क्रय आदि में व्यय	2,601,240.00	0.00

C:\Users\Administrator\Desktop\Grant Utilization 16-17



मुख्य नगर पालिका अधिकारी  
नगर पालिका परिषद, मैहर


33

क्र.	मद का नाम	प्राप्त अनुदान राशि	व्यय विवरण	व्यय राशि	शेष राशि
	झीलों तालाबों का संरक्षण	5,000,000.00	तालाब गहरीकरण के कार्यों में व्यय	4,959,956.00	40,044.00
19	विक्रेन्द्रीकरण योजना	3,000.00	—	0.00	3,000.00
20	टोस अपशिष्ट प्रबंधन	2,601,240.00	वाहनो क्रय आदि में व्यय	2,601,240.00	0.00
21	श्रमिक शेड निर्माण अनुदान	300,000.00	लेबर शेड निर्माण में व्यय	298,513.00	1,487.00
22	सामुदायिक शौचालय निर्माण अनुदान	2,830,714.00	सामुदायिक शौचालय निर्माण कार्य का भुगतान	1,800,845.00	1,029,869.00
23	नजूल लगान	206,632.00	स्वास्थ्य सामग्री का भुगतान	206,632.00	0.00
24	(1) जलप्रदाय कार्य	10,550,000.00	जलप्रदाय परिवहन कार्य में व्यय	10,550,000.00	0.00
25	(2) जलप्रदाय कार्य	2,060,437.00	—	0.00	2,060,437.00
26	रैन बसेरा निर्माण	1,507,500.00	रैन बसेरा निर्माण कार्य में व्यय	510,967.00	996,533.00
27	जनगणना मानदेय	105,000.00	जनगणना प्रगणकों की राशि का भुगतान	105,000.00	0.00
28	प्रधानमंत्री आवास योजना	205,425,000.00	आवास योजनान्तर्गत 01 हितग्राही प्रदत्त राशि	100,000.00	205,325,000.00
29	विधायक मद	350,000.00	टेंकर निर्माण कार्य में व्यय	350,000.00	0.00
30	स्वच्छ भारत मिशन शहरी योजना (मोबाईल टायलट)	717,000.00	—	0.00	717,000.00
31	स्वच्छ भारत मिशन सूचना शिक्षण	1,000,000.00	स्वच्छता कार्य में व्यय	57,525.00	942,475.00
32	बस स्टैण्ड निर्माण	3,220,000.00	—	0.00	3,220,000.00
33	उप बस स्टैण्ड निर्माण	1,383,419.00	उप बस स्टैण्ड निर्माण कार्य देवीजी रोड पर व्यय	1,383,419.00	0.00
34	मुख्यमंत्री शहरी अद्योसंरचना, विकास (डी.पी.आर.) योजना कार्य	10,000,000.00	डी.पी.आर. का भुगतान	192,975.00	9,807,025.00
35	यात्रीकर	1,504,000.00	निर्माणकार्य वेतन आदि पर व्यय	1,161,748.00	342,252.00

प्रति : आदित्य एस० जैन एंड कंपनी  
चार्टर्ड एकाउन्टेन्ट्स

  
सी.ए. रागी रश्मि  
( पार्टनर )  
मे. न. 414502



  
मुख्य नगरपालिका अधिकारी  
मुख्य नगरपालिका अधिकारी  
नगरपालिका परिषद मैहर  
जिला सतना (म.प्र.)